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| Agreement date | [*Today’s date*] |
| Conference | [*Event name*] |
| Content | [*Brief description of the Content and of the format of the material to be provided e.g. word/PDF, presentation slides, paper number, video footage*] |
| Contributor (referred to as ‘**you**’ or ‘**your**’) | [*Name and address of contributor*] |
| Delivery Date | [*Date by which the Content must be provided*] |
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By signing below, you agree to provide the Content to us on or before the Delivery Date and that we may use the Content in accordance with the Terms and Conditions overleaf.

Signed by [*name of Contributor*]

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